Thank you for choosing UK HealthCare for your medical care. We know there are important choices that must be made when selecting a hospital for treatment, and we appreciate the confidence you have placed in us. Our entire staff will work hard to meet all of your expectations and provide you with excellent care.

Staying in a hospital can make you a little nervous and we understand that. While you are here, you will have a dedicated team focused on your health and safety along the way. Please rely on us in your time of need. You also are an important part of the team, and we ask that you and your loved ones play an active role in your care and participate as much as possible. Please feel free to ask any questions you have of our team members. We want to make sure all your questions are answered!

This guide was created as a resource to provide you and your loved ones with all the information needed during your stay with us. More information can be found on our website, ukhealthcare.uky.edu. If you have additional questions or need assistance, please ask your nurse or doctor, or contact an information desk at 859-323-5816 (3-5816 from your room’s phone). Customer Relations can also be reached at 859-257-2178 for any concerns you may have.

Thank you for partnering with us to provide the best care and experience possible.
PATIENT RIGHTS
AND RESPONSIBILITIES

RIGHTS
At UK Chandler Hospital, we work with you as a partner to achieve your fullest recovery possible.
As a patient you have the right to:
• Receive care, no matter what your age, race, ethnicity, culture, color, national origin, language, sex, gender identity or expression, sexual orientation, appearance, socio-economic status, physical or mental disability, religion, or diagnosis.
• Know what is medically wrong and how we can help you get better. We will also tell you the things you will need to know when you get home so that you can stay well.
• Know the names of your doctors and nurses.
• Feel safe here and ask questions if you have concerns.
• Say “no” to anything we suggest.
• Not be involved with research unless you want to be involved.
• Receive treatment for pain.
• Have your religious beliefs respected.
• Have your regular doctor or a family member notified that you are in the hospital.
• Be treated politely and with consideration.
• Have your privacy respected.
• Know about any rules that might affect you or your family.
• Receive a copy of your medical records, request amendment to your records and request a list of disclosures of your records.
• Have your questions about any costs or bills answered at any time.
• Complain about anything without worry.
If you do not want to talk to your doctor or nurse, please contact Customer Relations at 859-257-2178.

RESPONSIBILITIES
As a patient of UK HealthCare, you have the responsibility to:
• Tell us everything we need to know about your condition or history.
• Do what your doctor recommends or tell your doctor why you do not want to follow the recommendations.
• Be considerate of the people with whom you come in contact.
• Patients as well as their family members, representatives and visitors are expected to recognize and respect the rights of our other patients, visitors and staff.
• Threats, violence, disrespectful communication or harassment of other patients or of any medical center staff member, for any reason, including because of an individual’s age, ancestry, color, culture, physical or mental disability, ethnicity, sex, gender, gender identity, gender expression, genetic information, language, military or veteran status, appearance, socioeconomic status, national origin, race, religion, sexual orientation, or other aspect of difference are not tolerated. This prohibition applies to

Section 1557 of the Affordable Care Act
STATEMENT OF NONDISCRIMINATION
For UK Health Programs and Activities

The University of Kentucky complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. The University of Kentucky does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.
the patient as well as their family members, representatives and visitors.

- In addition, patient or family requests for changes of nurses or other non-physician staff based solely on the nurse’s or other non-physician staff member’s race, ethnicity, religion, sexual orientation, or gender identity are not honored except in rare circumstances.

- Take part in making your hospital stay safe; be an active and involved part of your healthcare team.

- Provide your health insurance information or ask us about other options available to assist you with your payments.

- Let us know if you have legal paper about end-of-life decisions, such as a living will or other advance directives. Tell your nurse if you want to make any advance directive, or contact Case Management for more information at 859-323-5501.
ADVANCE DIRECTIVES/ LIVING WILLS

Advance directives are legal documents that allow you to convey your decisions about your healthcare ahead of time, in case you become unable to speak for yourself. We recommend all patients have an advance directive, which includes appointing a healthcare surrogate (someone who knows your wishes and can speak for you), or stating your preferences for care in a living will.

As part of a person’s right to make their own decisions about their healthcare, every adult may accept or refuse any treatment that is recommended by a doctor or nurse.

Copies of advance directives can be kept in your medical records. If you need additional information about how to make a living will or name a healthcare surrogate, please visit our website at ukhealthcare.uky.edu, or call Case Management at 859-323-5501, Monday – Friday, 8 a.m. – 4:30 p.m.

BEHAVIOR EXPECTATIONS

UK HealthCare is committed to the safety and well-being of our patients, visitors and staff. We focus on providing a healthy and healing environment that is free from improper or disruptive behavior that interferes with the delivery of safe, quality patient care. We take all forms of aggression, violence and threats seriously. Our “Your Safety First” approach puts a priority on keeping everyone safe. It includes a Zero-Tolerance Policy for any disruptive or aggressive behaviors. Such behaviors include, but are not limited to, any verbal abuse or harassment, angry outbursts, physical aggression, threats of violence, or fighting. We have protocols in place that guide our healthcare team on how to respond appropriately and report when these types of behaviors occur.

As a UK HealthCare patient, you also will receive information about “Patient Behavioral Expectations.” This material details your responsibilities as a patient and our responsibilities to you as your healthcare provider. Every patient (or parents or guardians of pediatric patients) will be provided information about these responsibilities. We will ask you to sign this form if you are admitted to the hospital. Failure to comply with the requirements of this agreement can result in a number of actions, including possible discharge from the hospital or disruptions in your treatment plan.

CHAPELS

Two chapels are open 24 hours a day, seven days a week. The Pavilion H chapel is located on the first floor of the hospital in Room H-122.
The Myra Leigh Tobin Chapel is located on the ground floor of Pavilion A in the first hallway past the registration desk. Visitors of all faiths are welcome to visit for worship services, prayer and quiet reflection. Every Sunday morning, services are offered in the Myra Leigh Tobin Chapel in Pavilion A at 10 a.m. and the Pavilion H chapel at 11 a.m. A Catholic mass is offered on Saturdays and Sundays at the Newman Center on Rose Lane, on the University of Kentucky campus.

CHAPLAIN
Chaplains are available to talk with people of all faiths. They also can contact leaders of specific faith groups upon request. They offer comfort, support for difficult decision-making, sacraments, spiritual literature (in English or Spanish), chapel meditations and services. Chaplains are available by having any member of your healthcare team, or any information desk, page them.

CLOTHING CLOSET
Should you or a family member need a change of clothing while in our care, gently worn clothing is available to you. The clothing closet is located in our Volunteer Services office on the first floor of Pavilion A and is open from 8 a.m. to 5 p.m. If clothing is needed after our normal hours, ask your nurse to contact Social Services to help you.

COMMUNICATION NEEDS
- For the hearing impaired – Tell your nurse if you need a sign language interpreter or other resources to help you communicate. Certified American Sign Language interpreters are available. The language services coordinator can place a telecommunications device for the deaf (TDD) in your room. A TDD is also located in the Emergency Department and at the pay telephones on the first floor of Pavilion H near the registration desk.
- For the vision impaired – Large-print reading materials are available in the Don and Cathy Jacobs Health Education Center, located on the first floor of Pavilion A, which is open from 9 a.m. – 4:30 p.m., Monday – Friday. Please call 859-323-7808 if you have questions.

- Interpreter/translation services – The hospital provides access to interpreter services to assist those who speak languages other than English. Interpreters are also available. If possible, let your doctor or admitting representative know in advance about your language needs. While in the hospital, ask your nurse for assistance or call Language Services at 859-323-8951.

CONFIDENTIALITY/PRIVACY (HIPAA)
The Health Insurance Portability and Accountability Act (HIPAA) requires all hospitals to guarantee patient privacy, confidentiality and the security of protected patient information. If you have any questions or concerns about this act and your privacy, call our Corporate Compliance Office at 859-323-8002.

DINING
- Chandler Dining – Our cafeteria is located on the first floor of Pavilion A near the patient elevators. Monday - Friday, the cafeteria is open 22 hours a day: closed 5-6 a.m. and 10-11 a.m. for meal changes. Open all day Saturday and Sunday. Cash and credit are accepted. Call 859-257-1168 for daily menus.
- Courtyard Café – Located in Pavilion A on the ground floor adjacent to the lobby atrium and the auditorium; offering coffee, beverages, pastries, soups, salads and sandwiches. Open Monday – Friday, 5 a.m. – 3 p.m.
- Starbucks – Located on the first floor of the Kentucky Clinic. Open Monday – Friday, 6:30 a.m. – 6 p.m.
- Wildcat Café – Located on the third floor of the Kentucky Clinic near the pedestrian bridge from Pavilion H. Open Monday – Friday, 7 a.m. – 3 p.m.
• **Vending machines** – Located on the first floor near the doors that connect Pavilion H with Pavilion A. Machines and a microwave are available 24 hours a day.

**DIRECTIONS**

If you need directions to or from the hospital, stop by an information desk for assistance or ask one of the service ambassadors in the garage. You may also find directions on our website at [ukhealthcare.uky.edu/directions](http://ukhealthcare.uky.edu/directions).

**DONATIONS**

UK HealthCare relies on the generosity of others to meet its commitment to providing the best possible healthcare services in a nourishing art-filled environment. Financial gifts are tax-deductible and may be donated for use in specific areas of greatest need, or designated for a specific area.

To learn more, call our Development Office, **859-257-1121** or toll-free **800-875-6272**.

**FAX AND COPY MACHINES**

For assistance with faxing and/or copying needs, stop by the Don and Cathy Jacobs Health Education Center, located on the first floor of Pavilion A. It is open Monday – Friday, 9 a.m. – 4:30 p.m.

**GIFT SHOPS**

Gift shops are located on the first floor of Pavilion H near the lobby and on the first floor of Pavilion A near the information desk. A wide range of personal care items, reading materials, flowers, cards, candy, snacks and unique gift items are available. Credit card sales require a $3 minimum purchase. (Please note that flowers may not be brought into an ICU).

**Pavilion A**

Monday – Friday, 9 a.m. – 9 p.m.
Saturday, 9 a.m. – 6 p.m.
Sunday, 1 – 5 p.m.

**Kentucky Children’s Hospital**

Monday - Friday, 8:30 a.m. - 3:30 p.m.
Sunday, 1 - 4 p.m.

**GUEST ACCOMMODATIONS**

A variety of hotels and motels are within a short distance of the UK HealthCare campus. For information on these hotels/motels, please see any information desk or the Customer Relations Office located in Pavilion H, near the main entrance, for a complete list. Please contact the hotel of your choice directly for reservations and rate information.

**HEALTH EDUCATION CENTER**

The Don and Cathy Jacobs Health Education Center is located on the first floor of Pavilion A near the concourse bridge, and is open Monday – Friday, 9 a.m. – 4:30 p.m. The center is open to patients and visitors and offers printed resources as well as Internet access. Registered nurses are available to help you understand any medical diagnosis or treatments. Visitors to the center may also check email and copy or fax documents. Please call **859-323-7808** if you have questions about resources or services.
INTERNET
Free wireless Internet access is available throughout the medical campus to patients and visitors who have their own laptop with them (see Page 23). Free Wi-Fi is also available at the Starbucks in the Kentucky Clinic. If you do not have a laptop and need to search the Internet or access email, you may use the computers in the Health Education Center. (See previous page.)

INTERPRETERS
See Communication Needs.

LAUNDRY
There are no on site laundry services for visitors. Information on the nearest laundromat can be found at any information desk or by calling 859-323-5816 or 3-5816 from your room phone.

LIVING WILLS
See Advance Directives.

LOST & FOUND
Should you lose an item of value during your visit to UK Chandler Hospital, visit the hospital Admitting/Registration desk, located in the front lobby of Pavilion H, or call 859-323-5062. We strongly suggest you leave items of value at home with a trusted person.

MEDICAL RECORDS
See Page 17.

MY UKHEALTHCARE PATIENT PORTAL
For information on accessing your medical records and connecting with us online via our patient portal, go to Page 18-19 or visit myukhealthcare.org.

NOTARY
If you need notary service, please request one from your nurse or go to any information desk. There is a fee for some notary services.

PARKING
The hospital parking garage is located at 110 Transcript Ave., directly across S. Limestone from UK Chandler Hospital. The garage entrance is on Transcript Avenue. There is a fee for parking; rates are 75 cents an hour up to a maximum of $6 per exit.

- Extended-stay (seven-day) parking passes are available for purchase in the parking office on Level A (ground floor) of the hospital parking garage. These passes allow you to come and go from the garage as much as necessary. The cost is $20 for the first week and $20 for the second consecutive week. Once you have purchased two consecutive seven-day passes, there will be no charge for the remainder of your visit. Contact the parking office at 859-323-8085 if you have questions.

PATIENT & FAMILY SERVICES (CASE MANAGEMENT)
Social workers in our Case Management office consult with your healthcare team on your behalf to ensure your needs are met. They assist with discharge planning when you leave the hospital, as well as transportation, lodging and information about advance directives. They also can give you and your family advice and guidance in stressful or crisis situations. Social workers are available Monday – Friday, 8 a.m. – 4:30 p.m. or by calling 859-323-5501.
PHARMACY SERVICES

Inpatient services
UK HealthCare Pharmacies are here to meet the medication needs of patients in UK HealthCare’s hospitals and those visiting our outpatient clinics. We work with physicians and clinics, often consulting at the bedside, to ensure that our patients get the best possible medications for their conditions.

Retail pharmacies
UK HealthCare retail pharmacies offer a convenient way to fill a prescription or pick up an over-the-counter item.

Each UK Pharmacy location offers:
- Prescription medications.
- Sundry convenience items.
- Over-the-counter items such as cough/cold and allergy relief, smoking cessation products, and pain relief medications.

Our pharmacies are open-access, which means we accept prescriptions from any physician, not just those at UK. Most insurance plans accepted.

Chandler Retail Pharmacy
Located on the first floor of Pavilion A in UK Albert B. Chandler Hospital behind the gift shop.

Open 24 hours, seven days a week.

Phone: 859-218-3340
Fax: 859-323-4277

Other locations
- Kentucky Clinic, near the main entrance of the Kentucky Clinic Building.
- University Health, on the first floor of the UHS building.
- Good Samaritan, just off the main hospital lobby.
- Turfland, near the Family & Community Medicine Clinic.

For more information about our retail pharmacies, including hours, contact information and information about refilling your prescriptions, visit ukpharmacy.org.

UK Specialty Pharmacy
(Serving patients who take high-cost or complicated medications). The Specialty Pharmacy location is not accessible to the general public, but you may contact them via the email or telephone numbers below.

Monday – Friday, 7:30 a.m. – 5 p.m.
Closed on weekends and holidays
Also offering 24-hour pharmacist support for any after-hours clinical questions.

Phone: 844-730-5913 (toll free)
or 859-218-5413
Website: ukspecialtypharmacy.org
Email: specialtypharmacy@uky.edu

Meds-to-Beds
For hospital inpatients who are being discharged, a Meds-to-Beds service is available. When you request this service, any prescriptions you need to take home with you can be filled here at the hospital and delivered directly to your hospital room. Copays apply, and credit cards are accepted. The Meds-to-Beds staff will work with you to get insurance authorizations, to resolve copay issues, and to overcome other barriers to make sure you get the medicines you need before you leave the hospital.

If you would like to use this service or have questions, please talk to your nurse.

Please note, these optional services are offered as a convenience only. You have the right to select any pharmacy you wish to provide medications prescribed to you by your provider.

For more information on our retail pharmacies and the services they offer, visit ukpharmacy.org.
POST OFFICE
A full-service post office is located on the ground level of Pavilion H in Room M-63. The post office is open Monday – Friday, 8 a.m. – 4:30 p.m.

PUBLIC TRANSPORTATION
Information about Lexington’s bus service, LexTran, is available from any information desk. Taxi service is available by calling 859-231-8294.

RESEARCH
UK HealthCare is involved in various clinical research trials. If you would like to participate in a research trial, ask your doctor about studies underway that may benefit you. Doctors and nurses involved in the trial can explain the details of the study and help you decide if participation is right for you. Visit ukhealthcare.uky.edu/patients-visitors/clinical-trials to learn more.

SOCIAL WORKER
See Patient & Family Services.

TELEPHONES
Use of cell phones is allowed in the hospital; however, we ask that you respect the people around you. Public telephones are located on the first floor of Pavilion H to the left of the registration desk and on all floors (except the seventh). There is also a public telephone in the Pavilion H fourth-floor waiting room. Courtesy phones are located at the information desks throughout the enterprise.

TOBACCO USE
Smoking and all other forms of tobacco use including electronic cigarettes are prohibited anywhere on UK HealthCare grounds inside and out, including parking garages and personal vehicles. Information on options for patients and visitors who use tobacco is available at any of the information desks located throughout the enterprise. If you want help quitting tobacco, please ask your nurse or physician. Nicotine gum and patches are available at very low cost to visitors at campus gifts shops and pharmacies.

Contact our Tobacco Treatment Specialist at 859-323-4222 for assistance. Go to uky.edu/TobaccoFree/ for a map of UK’s boundaries and to learn more about nicotine replacement products. Join us in making our campus a healthy place to get well, visit and work.

WHEELCHAIRS
Wheelchairs are available at the information desks for visitors and those with outpatient appointments. We must hold a driver’s license or identification card while the wheelchair is checked out. The card will be returned to you when the chair is checked back in. Wheelchairs are due back no later than 8 p.m.

If you need a wheelchair for an extended time, please speak with your nurse.

WI-FI/WIRELESS INTERNET ACCESS
Directions for connecting to our wi-fi, Page 23. See also Internet, Page 6.

VISITING HOURS
Visiting hours are 8 a.m. – 9 p.m. for most patient care rooms. Intensive care units (ICUs) offer flexible visiting hours but are closed to visitors 7 – 8:30 p.m. due to shift change. For more visitor information, see Page 13 or talk to your nurse.
**VOLUNTEERS**

Volunteers provide invaluable assistance to patients and visitors. Volunteers offer reading materials and deliver flowers, items purchased from the gift shop and mail sent to patients.

UK HealthCare is always looking for people who would like to become volunteers. If you are interested in making a difference in the lives of our patients and staff, call **859-323-6023**.

Volunteer Services also provides gently used clothing to those in need while in our care. See Page 3 of this guide for details.

The Volunteer Services office is open Monday – Friday, 8 a.m. – 5 p.m., or can be reached by calling **859-323-6023**.

**X-RAYS AND OTHER RADIOLOGY EXAMS**

See Page 18.
ABOUT YOUR HOSPITAL ROOM

• **Your room** – Your room assignment will depend on room availability and your medical needs at the time of admission. In Pavilions H and HA, private rooms are assigned to patients whose medical conditions require that they be in a private room for their safety or the safety of others. We make every attempt to make your stay as comfortable as possible. If you have a roommate, please be considerate and discontinue television use between 9 p.m. and 7 a.m.

• **Safety drills** – Safety drills are held periodically to enable staff to practice response procedures for emergency situations. Please do not be alarmed if the automatic doors begin to close and announcements are made on the overhead paging system. In the unlikely event there is a true emergency, your healthcare team will assist you.

• **Tobacco use** – Smoking and all other forms of tobacco use, including electronic cigarettes, are prohibited anywhere on UK HealthCare grounds inside and out, including parking garages and personal vehicles. Information on options for patients and visitors who use tobacco is available at any of the information desks located throughout the enterprise. If you want help quitting tobacco, please ask your nurse or physician. Nicotine gum and patches are available at very low cost to visitors at campus gift shops and pharmacies. Contact our Tobacco Treatment Specialist at 859-323-4222 for assistance.

Go to [uky.edu/TobaccoFree/](http://uky.edu/TobaccoFree/) for a map of UK’s boundaries and to learn more about nicotine replacement products.

Join us in making our campus a healthy place to get well, visit and work.

• **Telephones** – For your convenience, a bedside phone is provided. Callers may call your room directly, bypassing the hospital operator. Ask your nurse for the phone number to your room. Phones will not ring in patient rooms after 9 p.m. Long distance calls may be placed collect, charged to a third party or made with a calling card. You may use your cell phone; reception is available throughout most of the hospital. Courtesy phones are located at the information desks. Please remember to be courteous to other patients and visitors. Tell your nurse if you need TDD (telecommunication devices for the deaf) assistance.

• **Television** – Free cable television is offered in patient rooms.

• **Quiet time** – Some nursing units observe a period of quiet time during the day to provide patients uninterrupted rest and sleep to promote healing. During quiet time, family members and visitors are encouraged to take a break as well. Any family member who chooses to stay with the patient during quiet time is asked to ensure there are no unnecessary interruptions to the patient’s rest.

• **Wi-Fi access** – Free wireless Internet access is available throughout the UK HealthCare main campus (see Page 23). For assistance, call our Information Technology help desk at 859-323-8586.

• **Hourly rounding** – A member of your care team will be around every hour during the day, and every two hours at night, to check on you and answer any questions or concerns you may have. Please feel free to use the call light for any assistance needed outside of hourly rounding.
KNOW YOUR CARE TEAM

For your convenience, notes space has been provided in the back of this guide to help you remember the names of your healthcare providers.

Attending physicians are responsible for leading and supervising the care team. These physicians have a medical degree and at least three years of post-medical school training in a specialty area and are licensed to practice medicine.

Fellows are specialists who have completed three or more years of post-medical school training and are pursuing additional training in a specialized area of practice. Fellows are licensed to practice medicine, and they work under the direction of the attending physician.

Resident physicians have completed medical school and are pursuing initial training in a specialty area. They are licensed and work under the direction of the fellow and/or the attending physician.

Interns are licensed physicians in the first year of resident training.

Medical students have completed their undergraduate education and are in training to become physicians. Medical students may be involved in your care under the direction of the attending physician, although their involvement will be limited.

Physician assistants (PAs) and nurse practitioners (NPs) are health professionals who are certified by their professional organization. They may be involved in your care under the direction of the attending physician.

Nurses are the primary point of contact between you and your healthcare team both at the bedside and in outpatient settings. Nurses perform frequent patient evaluations, including monitoring and tracking vital signs and performing procedures such as IV placement, drawing blood and administering medications. (Nurses wear galaxy-blue scrubs.)

Registered dietitians provide patients and family members with information on special diets and discuss any nutritional concerns. Dietitians are available Monday – Friday, 8 a.m. – 5 p.m. at 859-323-6987. (Dietitians wear black scrubs.)

Pharmacists work closely with your healthcare team to determine the best plan of care for you using the most appropriate medications. If you would like to speak with a pharmacist to clarify medication-related issues, please ask your nurse to arrange a consultation.

Physical and occupational therapists provide specialty care intended to help you return to your former state of physical mobility and function. (Therapists wear black scrubs.)

Certified nursing care technicians, sometimes called nursing assistants, provide assistance with your activities of daily living under the direction of the registered nurse. (They wear turquoise scrubs.)

Chaplains are available to talk with people of all faiths. They also can contact leaders of specific faith groups upon request. They offer comfort, support for difficult decision-making, sacraments, spiritual literature (in English or Spanish), chapel meditations and services. Chaplains are available by having any member of your healthcare team, or any information desk, page them.

Housekeepers play an important role in your care by keeping your room clean. If you have any concerns or comments about the cleanliness of your room, tell your nurse. You may also contact Environmental Services at 859-323-5133. (They wear teal scrubs)

Radiologists are medical doctors (MDs) or doctors of osteopathic medicine (DOs) who specialize in diagnosing and treating diseases and injuries using medical imaging techniques, such as X-rays, computed tomography (CT), magnetic resonance imaging (MRI), nuclear medicine, positron emission tomography (PET) and ultrasound.
Radiology imaging technologists are licensed healthcare professionals who specialize in the imaging of the human body for diagnosis and treatment purposes. (Radiology imaging technologists wear black scrubs.)

INFECTION PREVENTION

Hand hygiene – Wash your hands frequently. Hand hygiene is the single most important factor for preventing the spread of infection. It is also very important that family and visitors wash their hands frequently using proper techniques or make frequent use of alcohol hand sanitizer. Alcohol hand gel is available to everyone. Dispensers are in every patient care room and outside the door of the patient room.

PATIENT SAFETY

What you as a patient can do:

• Make sure you know your allergies and what medicines you take and share this information with your nurse.
• Speak up if something does not seem right. Do not assume anything.
• Never forget that your opinion matters and that you have a right to feel respected.
• Become educated by your care providers about your illness and treatment options.
• Prepare a list of questions to ask your doctor during their daily rounding time.
• Ask your nurse to help you if you are concerned about falling.
• Tell your caregiver immediately if you have loss of vision or hearing or other sensory problems such as loss of smell, taste, difficulty swallowing or altered sense of touch.
• Tell your healthcare team if you have problems with standing, walking or moving from your bed to a chair.
• It is an important part of your recovery process to maintain as much independence as possible. However, please tell your caregiver if you need assistance with bathing, toileting, dressing, grooming, eating or other activities. We are here to help you.

What your care team can do for you

• Every hospital employee involved in your care is expected to introduce themselves by name and to wear a hospital identification badge. If you are not sure who a person is or what their role is in your care, ask them.
• Your caregiver will check your wrist identification bracelet and ask your name and birthdate before administering any medication or treatment. Speak up if you think they have you confused with another patient.
• A member of your healthcare team will be around hourly to check on you.
• All healthcare team members are expected to wash their hands before touching patients and also as they are leaving the room. Please feel free to ask staff if they have done so.
• Your healthcare team is there to help you. If there are any questions or concerns, feel free to ask any member of your healthcare team.

Knowing your medications

While you are hospitalized, your doctor may prescribe medications for you. Be sure that you understand exactly what they are and why they are being prescribed. Use this checklist to help you get the information you need from your doctor:

□ What is the name of the medicine?
□ What is its generic name?
□ Why am I taking this medicine?
□ What dose will I be taking? How often, and for how long?
□ When will the medicine begin to work?
□ What are the possible side effects?
□ Can I take this medicine while taking my
other medications or dietary supplements?

□ Are there any foods, drinks or activities I should avoid while taking this medicine?

□ Should I take this medicine at meal time or between meals?

□ Do I need to take the medicine on an empty stomach or with food or a whole glass of water?

□ What should I do if I miss a dose?

For your convenience, there is a medication table in the back of this guide to help you keep track of your medications.

**PAIN MANAGEMENT**

Keeping pain at a minimum is important to your healing and overall well-being. To ensure that you receive the best care possible, you are encouraged to:

- Ask about proper pain management.
- Ask your doctor, nurse or pharmacist what to expect from efforts to manage your pain.
- Provide accurate information regarding your medical history, including any prescription and over-the-counter (non-prescription) medicines you may be taking.
- Describe how your pain interferes with your daily activities and/or sleep patterns. Tell your doctor or nurse what has helped in the past to manage your pain.
- Question any instructions or information you do not understand, and make sure you know whom to contact if your pain is not controlled.
- Ask about possible side effects of pain medication and inform your care provider if you are not feeling better.

**GENERAL VISITING GUIDELINES**

UK HealthCare does not restrict or deny visitation privileges on the basis of race, color, national origin, religion, sex, gender identity, sexual orientation, or disability.

We know that having family, friends and loved ones close by can be comforting. For the rest and safety of our patients, however, visitors should always check at the nurses’ station before visiting a patient. To help us create a healing environment, please follow these guidelines:

- Partner(s) in Care are welcome 24 hours a day at the patient’s request. At times the healthcare team may encourage Partner(s) in Care to go home to rest, however Kentucky Children’s Hospital encourages parents and/or guardians to stay and participate in care 24 hours a day.
- Partner(s) in Care are defined and designated by each patient, and should be defined at the beginning of the patient’s stay at UK HealthCare if possible. Partner(s) in Care can include: spouse, domestic partner, family member or friend. Partner(s) in Care provide emotional support and comfort and help provide important information to the healthcare team about the patient.
- Family and friends are considered guests; they are not the same as Partner(s) in Care. Guests are encouraged to visit during the hospital visitation hours of 8 a.m. to 9 p.m. seven days a week. In certain areas of the hospital, such as Intensive Care Units, the Birthing Center or the Emergency Department, visiting hours may be limited. Please check at the nursing station.
- Please limit visitors to no more than two at a time in the patient’s room.
- Guests who may have a contagious condition such as a cold, sore throat, flu, cough, fever or stomach virus are asked to stay home rather than risk passing the illness on to the patient or others. If you have a contagious condition
and you must be at the hospital to visit, please be considerate of other patients and the healthcare team members by wearing a mask and using the provided hand sanitizer.

- Avoid wearing perfume or other types of fragrances and scents, as some patients and staff are sensitive to them.
- As a courtesy to other patients and families as well as staff, please limit cell phone use in patient rooms.
- For the safety of the patient and other patients, we ask that children under the age of 10 be supervised by an adult at all times.
- Wash your hands when entering and leaving a patient's room. Alcohol hand gel is available near the door of every patient room.
- Please do not bring in pillows, blankets and comforters from home. Because this is a hospital and shared by many, it is important that we reduce sources of infection and the possible spread of illness. We will provide Partner(s) in Care with any linens they may require during their stay.
- Uniformed security officers are available 24 hours a day. If at any time you feel concerned about your safety, please ask a healthcare team member to assist you with contacting security services.
- Weapons, concealed or otherwise, are not permitted on UK HealthCare property unless carried by a sworn officer of the law.
- Visitors who are disruptive or who otherwise violate these policies may be asked to leave the premises.

To reach a patient by phone, please call the Patient Information Line at 859-323-5816.

eGreetings – Family members and friends can send e-mail greetings to a loved one during their hospital stay. Messages are printed out and delivered by a volunteer to the patient once a day, Monday – Friday. Those received on weekends or holidays will be delivered the next business day. Visit ukhealthcare.uky.edu/egreeting to send an eGreeting.

Flowers – Flowers sent to patients will be delivered to their rooms, except for patients in intensive care units. In ICUs, flowers will be left at the nursing station because they are not allowed in the critical-care patient areas. Flowers are delivered by volunteers Monday – Friday. If you have any questions regarding deliveries, please contact the Volunteer Office at 859-323-6023. To place an order, please contact the hospital gift shops at 859-323-4127 or 859-257-1559.

Gifts for patients – Visitors should check with a nurse before bringing balloons or gifts of food or drink to patients. Latex balloons cannot be brought into the hospital.

Hotels and lodging – If your family plans to stay overnight, there are several options for overnight lodging. Lists of local hotels are available at any information desk. If you want information on lodging prior to your hospital stay, you may call 859-323-5816. Some hotels may provide discounts for patients and families of UK HealthCare.

Mail – Letters and cards mailed to patients are delivered by volunteers Monday – Friday. Mail received after the patient leaves will be forwarded to their home address. Mail should be addressed as follows:

Patient first and last name
Room Number
UK Chandler Hospital
800 Rose Street
Lexington KY 40536
PREPARING FOR DISCHARGE

Once your doctor determines it is medically safe for you to be released from the hospital, he or she will tell the rest of your care team. Each member of the team has responsibilities that must be completed before you can leave. This may take some time, so please be patient.

When your doctor tells you that you are ready for discharge, ask your nurse to estimate when you will be leaving. Make sure you collect all of your personal belongings. When all of the necessary arrangements have been made and you are ready to go, someone with Patient Transport or a nurse will come to your room to escort you to the front of the hospital to be picked up.

Meds-to-Beds

UK Pharmacy Services provides a prescription delivery service for UK Chandler and Kentucky Children’s hospitals. The Chandler Retail Pharmacy staff coordinates with the patient care teams to deliver discharge medications to the patient’s bedside during the discharge process. Instead of sending the patient to the pharmacy, the pharmacy comes to the patient. Any copayments are collected upon delivery and credit cards are accepted. All patients are eligible for this program unless they are transitioning to a facility that does not allow personal medications. If you would like to use this service, ask your nurse.

Before going home

Be sure you know the answer to these questions:

☐ What is my diagnosis?
☐ When should I see my doctor?
☐ When should I call my doctor after being discharged?
☐ How do I contact my doctor?
☐ What are my medications? (Refer to medications chart located in the back of this patient guide.)

☐ Should I take the medicines I was taking before I was hospitalized?
☐ What should I be eating?
☐ How do I take care of my incision? (for surgery patients)
☐ When can I shower or take a bath?
☐ Are there any restrictions to my activity?
☐ When will it be safe for me to drive a car?
☐ When will I be able to return to work or school?

FOR THE CAREGIVER

While your loved one is in the hospital, you may have to be the one to speak up for them. You can do this by being your loved one’s patient advocate, who will help the patient work with doctors, nurses and hospital staff. To help your loved one make the best decisions about their care and treatment, take a look at the advice in the caregiver checklist shown below.

While you are making sure that your loved one’s needs are being met either at the hospital or at home, don’t neglect your own. This can be a stressful and time-consuming job. You may neglect your diet, your normal exercise routine and your sleep needs. You may find that you have little or no time to relax, to be yourself, or to spend time with friends or other loved ones. Downtime is important, so don’t be reluctant to ask for help in caring for your loved one.

Caregiver checklist

☐ Know what condition your loved one is being treated for.
☐ Know your patient’s rights and responsibilities.
☐ Know whether your loved one has advance directives and, if so, what they specify. (See Page 3.)
☐ Ask questions; if your loved one is too ill or reluctant to ask questions, make note of their concerns and any you may have, and please don’t be afraid to Speak Up!
Help your loved one track medications. The patient may be prescribed medications while in the hospital and may be seen by several different doctors. Use the medications tracker located in the back of this patient guide.

**What’s next?**
If you have any questions regarding your loved one’s post-discharge plan, please contact Case Management by calling 859-323-5501 Monday – Friday, 8 a.m. – 4:30 p.m.

**GOING HOME**
From the time your doctor feels you are close to leaving the hospital, plans will be made for your safe discharge.

Your doctor and nurse will review with you any special instructions needed for follow-up care. Be sure to take copies of your written discharge instructions and your medicines to your regular doctor and to your specialists the first time you visit them after your hospitalization.

Information will be provided about what medicines you should be taking, and prescriptions will be provided for you to have filled. If you have questions about the new medicines or about whether you should continue to take medicines you were on prior to your hospital stay, please ask your doctor.

If you would like to have your discharge prescriptions filled by UK HealthCare pharmacies before you leave the hospital, ask your nurse about our Meds-to-Beds service (See Page 15).

**Follow-up care**
Follow up care is extremely important to maintain and improve your health. To schedule an appointment, call UK Health Connection at 859-257-1000 or toll-free 800-333-8874.

**Let us know how we did**
Your opinion is important to us. Please expect a patient satisfaction survey in the mail soon. This provides us with valuable insight into how we may improve our patients’ experience.
FINANCIAL SERVICES

YOUR HOSPITAL BILL

Questions about the hospital bill should be directed to Patient Accounts, located at the Registration Desk on the ground floor of Pavilion A, Monday – Friday, 8 a.m. – 4:30 p.m.

You may also call or write:
UK HealthCare Patient Accounts
2347 Sterlington Road
Lexington KY 40517
859-257-8111 or toll-free 800-288-2779

FREQUENTLY ASKED QUESTIONS ABOUT YOUR HOSPITAL BILL

Questions often arise about hospital bills and other financial arrangements. We have attempted to answer a few of the most frequently asked questions below. Please remember that a financial counselor is available to answer your questions personally. Call 859-323-9898 to speak to Financial Counseling, or go to the Registration Desk on the ground floor of Pavilion A Monday – Friday, 8 a.m. – 5 p.m.

What does my hospital bill cover?
Your daily room rate includes your nursing care, meals, and services such as linens and housekeeping. Your hospital bill includes your daily room charge along with other charges for services ordered by your physician, such as laboratory tests, X-rays, medications, treatments and therapy, operating room, anesthesia, and recovery room.

When must I pay my hospital bill?
Unless you have already made financial arrangements with our financial counselors, any outstanding balance on your hospital bill is due when you leave the hospital. If you are concerned about paying your hospital bill, please contact Financial Counseling at 859-323-5806. You may pay your balance in cash, with a personal check, or with MasterCard, Visa, Discover or American Express.

Will my insurance cover everything?
Every insurance policy is different. Your hospitalization coverage is a contract between you and your insurance company. While we will gladly provide assistance in filing your claim, you are ultimately responsible for your account. Please contact your insurance company in advance to determine the type of coverage they will provide.

Can you bill my insurance directly?
Most likely yes, but it depends on your insurance company. We will bill your insurance company, Medicare or any other medical assistance program promptly for the total of your charges. Payments received from your insurance provider will be credited to your account. We will send you a statement showing payments received and any unpaid remaining balance. If your insurance carrier or other agency denies your benefits or fails to reimburse the hospital, you will become responsible for the payments in the full amount of your hospital stay.

I already paid my bill; why did I receive another one?
Although your hospital bill is due and payable on discharge, it sometimes takes as long as 24 hours for charges or credits to be posted on your account. For this reason, the balance shown on your statement at the time you are discharged may not be the final statement; you may receive an additional statement by mail.

You can now pay your bill online using your My UKHealthCare patient portal account. Visit ukhealthcare.com/mychart for more information.
How do I apply for financial assistance?

You can apply for financial assistance two ways: You can personally talk to a Patient Accounts representative at the Registration Desk on the ground floor of Pavilion A, Monday – Friday, 8 a.m. – 5 p.m. Or you may also call 859-323-9898 or toll free at 855-211-4707.

If I am a veteran, should I notify the Veterans Administration (VA)?

If you are admitted to the hospital, you or a family member should notify the Veterans Administration (VA) as soon as possible. The VA may not be liable for your hospital bill, so please be sure to give all of your health insurance information to your Registrar or Patient Financial Services. If you have questions about what the VA will cover, please call the VA directly. The VA will consider all bills for payment, but coverage is not guaranteed.

Do I need to contact my insurance company if I am in a wreck?

If you are in a wreck, please let your insurance carrier know so they may open a claim for you. This should be done as soon as possible. If you wish UK to bill your automobile insurance on your behalf, please call Financial Counseling at 859-323-9898 or go to any Patient Financial Service location in the hospitals (ask for directions at any information desk).

PHYSICIAN BILLS

Physician services are billed separately by Kentucky Medical Services Foundation (KMSF). Billing questions related to physician services should be directed to KMSF by calling 859-257-8618, Monday – Friday, 8 a.m. – 5 p.m., or writing to:

Kentucky Medical Services Foundation
2333 Alumni Park Plaza, Suite 200
Lexington KY 40517

HOSPITAL MEDICAL RECORDS

Health Information Management (HIM) is in UK Chandler Hospital Room C106, which is located in Pavilion H to the left of the Registration Desk and is open Monday – Friday, 8 a.m. – 4:30 p.m.

In order to protect your privacy, written permission is required before UK HealthCare can release your medical records. Any patient or family member needing records may visit the HIM to obtain a copy of the form, and HIM staff can assist with filling it out. Patients may also visit https://ukhealthcare.uky.edu/patients-visitors/medical-records for additional information, including a copy of the release form that can be mailed, faxed or hand-delivered to the HIM and printable instructions for completing the form.

Once the written request has been submitted, HIM will mail the records within 30 days. Except under extreme circumstances, patients and families cannot pick up records in person. Questions may be directed to the HIM clerk at 859-323-5117.

The first copy of your medical record is free; a standard fee of $1 per page will be charged for additional copies. Please keep a personal copy of any information you request to avoid future costs of obtaining copies.

Primary care physicians and other specialists may also contact HIM to have a patient’s records faxed directly to the doctor’s office. At the patient’s request, medical records will be released to any doctor free of charge.

X-rays and other radiology exam records

Copies of your X-rays and other scans such as CT scans, MRIs and ultrasounds can be requested by calling 859-323-5416 or can be picked up in the Imaging Library (Radiology) located on the second floor of Pavilion H.
MYCHART PATIENT PORTAL

Online access to your health records

UK HealthCare is pleased to offer online access to your health records via the UK HealthCare MyChart patient portal. MyChart is a secure and easy-to-use online platform that allows you to manage your care and access your health information at any time. MyChart provides you with online access to your health record. It enables you to participate in your health care and communicate with your providers. You also can share access with a family member or caregiver so they can help you along the way.

With MyChart, you can:
- Check-in for your appointment
- Sign documents for your visit
- View test results (lab and radiology)
- Message your provider/care team
- Request prescription renewals
- Share your medical record

To learn more and to sign up, go to ukhealthcare.com/mychart. If you have questions, please talk to your provider’s office. If you are not a MyChart user, you may request your medical record by contacting UK HealthCare Health Information Management at 859-323-5117.

ADDITIONAL RESOURCES

Additional health information is available on our website at ukhealthcare.uky.edu or by visiting the Don and Cathy Jacobs Health Education Center, located in Chandler Hospital Pavilion A near the concourse bridge.
SPEAK UP!
To help prevent errors in patient care, UK HealthCare participates in the “Speak Up!” program sponsored by our accrediting organization, The Joint Commission. We urge patients and families to get involved and speak up about any concerns or questions they may have. Bring your concerns to any member of your care team or call Customer Relations at 859-257-2178.

PATIENT SATISFACTION
In addition to providing the highest quality care, we want to provide excellent service to our patients and guests at UK HealthCare. You may receive a survey several days after your discharge (or your outpatient visit) from a company called Press Ganey. Completing the survey takes only a few minutes, and your responses are confidential unless you choose to add your name and phone number. The scores and comments you provide let us know what we’re doing right and how we can improve our service.

We would appreciate you taking the time to fill out this survey should you receive one. If you would like to speak to someone while you are visiting us, you may contact a Customer Relations specialist, Monday – Friday, 8 a.m. – 5 p.m. Ask one of your caregivers or call us at 859-257-2178, toll-free 800-431-4894, or by email at customer_service@uky.edu.

COMPLAINTS
You have the right to complain without worry that your care or your loved one’s care will suffer. Our goal is to provide you with excellent care, and we want to make things right while you are in our hospital. If at any time during your stay with us you feel your needs or expectations are not being met, we want to hear from you.

Customer Relations helps patients and their loved ones communicate with healthcare providers and support staff. Our representatives serve to facilitate communication, helping patients voice their questions, compliments and concerns regarding their care. The office is open Monday – Friday, 8 a.m. – 5 p.m. If you need assistance after these hours, ask your nurse to let you speak to a hospital administrator.

You simply need to ask for a Customer Relations specialist and someone will be there to listen to and assist you. Customer Relations specialists can be reached at 859-257-2178, toll-free at 800-431-4894 or by emailing customer_service@uky.edu.

If we are not able to find a solution to your complaint, you have the right to contact the State Office of Inspector General toll-free at 800-372-2973 or at the address below. You may also contact The Joint Commission by calling toll-free 800-994-6610; by emailing at complaint@tjc.org; or by sending mail to the address below:

Office of Inspector General
61 Wilkinson Blvd.
Frankfort, KY 40601

Office of Quality Monitoring
The Joint Commission
One Renaissance Blvd.
Oakbrook Terrace, IL 60181
# Important Phone Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billing Services, UK Chandler Hospital Patient Accounts</td>
<td>859-323-5806</td>
</tr>
<tr>
<td>Billing Services, Physician Billing (KMSF)</td>
<td>859-257-8618</td>
</tr>
<tr>
<td>Chandler Hospital Operator</td>
<td>859-323-5000</td>
</tr>
<tr>
<td>Chandler Retail Pharmacy</td>
<td>859-218-3340</td>
</tr>
<tr>
<td>Chaplain’s Office (Pastoral Care)</td>
<td>859-323-5301</td>
</tr>
<tr>
<td>Customer Relations</td>
<td>859-257-2178</td>
</tr>
<tr>
<td>Emergency Department</td>
<td>859-323-5901</td>
</tr>
<tr>
<td>Financial Counseling</td>
<td>859-323-5806</td>
</tr>
<tr>
<td>Gill Heart &amp; Vascular Institute</td>
<td>859-323-0295</td>
</tr>
<tr>
<td>Gift Shops</td>
<td>Pav H 859-257-1559 Pav A 859-323-4127</td>
</tr>
<tr>
<td>Health Connection (appointments and information)</td>
<td>859-257-1000 or 800-333-8874</td>
</tr>
<tr>
<td>Health Education Library, Don and Cathy Jacobs</td>
<td>859-323-7808</td>
</tr>
<tr>
<td>Housekeeping (Environmental Services)</td>
<td>859-323-5133</td>
</tr>
<tr>
<td>Kentucky Children’s Hospital</td>
<td>859-323-5741</td>
</tr>
<tr>
<td>Kentucky Clinic Information Desk</td>
<td>859-257-0181</td>
</tr>
<tr>
<td>Kentucky Clinic Pharmacy</td>
<td>859-323-5855</td>
</tr>
<tr>
<td>Markey Cancer Center</td>
<td>859-257-4488 or toll-free 866-340-4488</td>
</tr>
<tr>
<td>Medical Records (Health Information Management - HIM)</td>
<td>859-323-5117</td>
</tr>
<tr>
<td>Meds-to-Beds Service</td>
<td>859-218-3360</td>
</tr>
<tr>
<td>Center for Advanced Surgery</td>
<td>859-323-5860</td>
</tr>
<tr>
<td>Parking Office</td>
<td>859-257-5757</td>
</tr>
<tr>
<td>Patient Accounts – Hospital Billing</td>
<td>859-257-8111</td>
</tr>
<tr>
<td>Patient Information</td>
<td>859-323-5816</td>
</tr>
<tr>
<td>Polk-Dalton Clinic</td>
<td>859-257-8801</td>
</tr>
<tr>
<td>Registration/Admitting and Insurance Authorization</td>
<td>859-323-5062</td>
</tr>
<tr>
<td>Security</td>
<td>859-323-6156</td>
</tr>
<tr>
<td>Social Worker (Patient &amp; Family Services)</td>
<td>859-323-5501</td>
</tr>
<tr>
<td>Tobacco Cessation Services</td>
<td>859-323-4222</td>
</tr>
<tr>
<td>Twilight Children’s Clinic</td>
<td>859-257-6730</td>
</tr>
<tr>
<td>Volunteer Services</td>
<td>859-323-6023</td>
</tr>
</tbody>
</table>
List all medicines you take, including prescription medicines, sleep aids, eye drops, ear drops, implantable pump medications, transdermal patches, herbals, vitamins, antacids or aspirin.

| Name of medicine | Dose  
(Example: mg, ml, units, puffs or drops) | When do I take this medicine (check time) | Why do I take it  
<table>
<thead>
<tr>
<th>AM</th>
<th>Noon</th>
<th>PM</th>
<th>Bed</th>
<th>With Food</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CONNECTING TO UK-GUEST

UK-Guest provides guest access to the Internet for patients and visitors. Self-register for a guest account by connecting to the UK-Guest network. Your access will be good for 5 days & you may use your guest access on up to 5 devices.

1. Open your list of available WiFi networks, click on UK-Guest.

- **iPhone (iOS)**
  - Tap Settings, then Wi-Fi.

- **Android**
  - Tap Settings, then Network & Internet.

2. First-time user? Click on I Don’t Have a Guest Account.

- Already have credentials? Skip to Step 6.
  - Note: Some Samsung devices will pop up a message asking to access photos, media & files. You can select “Deny” for this message. This is particular to Samsung devices & is not required.

3. Complete the form & tap Register.

- Note: Phone number format is 1xxxxxxxxxx

4. Check your email or phone texts for the delivered credentials.

5. Tap Sign On to bring up the UK-Guest login page.

6. Enter the guest username & password you received. Tap Sign On.

7. Tap Agree to the acceptable use policy.

8. You will then be connected to UK-Guest.

QUESTIONS?

Contact our IT service desk
phone: 859-323-8586
email: ukhcit.service@uky.edu

FOR MORE INFORMATION

www.uky.edu/wifihelp
**YOUR RIGHT TO AN INTERPRETER**

*You have the right to an interpreter at no cost to you.*

**American Sign Language (ASL)**

You have the right to an interpreter at no cost to you. Please point to this line. An interpreter will be called. Please wait.

If you speak English, language assistance services, free of charge, are available to you.

Si usted habla español, tiene a su disposición servicios de asistencia con el idioma sin costo alguno.

如果您讲汉语普通话，则可以免费向您提供语言协助服务。

Wenn Sie deutsch sprechen, stehen Ihnen kostenlos Sprachhilfen zur Verfügung.

Chúng tôi cung cấp dịch vụ hỗ trợ ngôn ngữ miễn phí cho quý vị, nếu quý vị nói tiếng Việt.

إذا كنت تتحدث العربي، فسنتوفر لك خدمات الترجمة مجانًا.

Ukoliko govorite srpski, na raspolaganju su vam besplatne usluge jezične pomoći.

日本語を話される場合には、無償の言語支援サービスがご利用いただけます。

Si votre langue est le français, des services d’assistance linguistiques sont mis gratuitement à votre disposition.

모국어가 한국어일 경우 무료 언어지원 서비스가 제공됩니다.

Wann du Deutsch schweiztisch, kannst du mitaus Koschte ebber gricke, ass dihr helft mit die englisch Schprooch.

यदि तपाईं नेपाली बोल्नुहुन्छ भने, तपाईंले बिना कुनै शुल्क भाषा सहायता सेवाहरू प्राप्त गर्न सक्नुहुन्छ।

Yoo qooqa Oromo dubbatta tahe, tajaajilli gargaarsaa, baasi (kaaffaltii malee) siif jira.

Если ваш язык — русский, то вам могут быть предоставлены бесплатные услуги переводчика.

Kung nagsasalita ka ng Tagalog, may magagamit kang mga serbisyo sa lengguahe na walang bayad.

Niba uvuga Ikirundi, hari servisi itishurwa yo gusobanura indimi.

**Services available in 200+ languages.**
UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle

UK ALBERT B. CHANDLER HOSPITAL, FIRST FLOOR

Legend
- Public space
- Patient/staff space
- Outside space
- Information
- Restroom
- Food
- Shuttle stop
- ED van stop
- Stairs
- Pavilion
- Elevator
- Art

• Pavilion WH

College of Dentistry

M8-0454

March 2018

Golf Cart Shuttle
INDEX

Advance directives/living wills .......... 3
ATMs ........................................ 3
Bills, questions about .................... 17
Bills, physician ............................. 18
Chapel ......................................... 3
Chaplain ....................................... 4
Children as visitors ...................... 13-14
Clothing Closet ............................ 4
Communication needs ..................... 4
• For the hearing impaired .......... 4
• For the vision impaired .......... 4
• Interpreter/translation services .... 4
Complaints .................................. 20
Compliments ............................... 20
Confidentiality/privacy (HIPAA) ....... 4
Customer Relations ..................... 20
Dining options .............................. 4
Directions, driving ....................... 5
Discharge ................................... 15
Donations .................................... 5
eGreetings ................................... 14
Fax and copy machines .................. 5
Financial arrangements ............... 17
Flowers ....................................... 14
Follow-up care ............................. 16
Gift shops ................................... 5
Guests ........................................ 13
Healthcare team members ............ 11
Health Education Center .............. 5
Hotels, nearby, see Guest Accommodations... 14
Infection prevention ..................... 12
Internet ...................................... 6
Laundry ....................................... 6
Lost & Found ............................... 6
Mail ........................................... 14
Map, UK Chandler Hospital, First floor...... 26
Map, UK Facilities .......................... 27
Medical Records, Hospital ............ 18
Medical records, online access ....... 19
Meds-to-Beds ............................... 7
Notary ....................................... 6
Pain management .......................... 13
Parking ....................................... 6
Patient and Family Services .......... 6
Pharmacy ..................................... 7
Post office ................................... 8
Research ..................................... 8
Responsibilities, Patient .............. 1
Rights, Patient .............................. 1
Safety ......................................... 12
Patient satisfaction survey ............ 20
Social worker .............................. 6
Telephones ................................... 8
Tobacco-free policy ....................... 8
Transportation, public .................. 18
Wi-Fi/Wireless Internet access ........ 6
Visiting hours .............................. 13
Volunteers ................................... 9
X-rays and other radiology exams .... 18
Our Meds-to-Beds program can fill your prescriptions before you are discharged and bring them to your hospital room.

This means you won’t need to stop at the pharmacy on the way home. Plus, if there are any issues with your medications, we can work with your medical team to fix them before you go home.

If you would like this service, please let your nurse or pharmacist know and we will handle the rest.

Payment for prescriptions will be collected when they are delivered. We take most prescription insurance, cash, checks and credit cards.

Once you go home, you can keep using UK HealthCare pharmacies by visiting one of our convenient locations or signing up for mail delivery. Or you may move your prescription refills to your preferred pharmacy.

We look forward to serving you.

SERVICE AVAILABLE
MONDAY – FRIDAY
9 A.M. – 7 P.M.

WEEKENDS AND HOLIDAYS
9 A.M. – 5 P.M.

CHANDLER RETAIL PHARMACY
859-218-3340
WWW.UKPHARMACY.ORG
Our hospital is divided into six areas called pavilions. They are:

**Pavilion A** – The newest section of Chandler Hospital.

**Pavilion H** – The original part of the hospital

**Pavilion HA** – Located between pavilions A and H. Home to Kentucky Children’s Hospital.

**Pavilion CC** – The Ben Roach Cancer Care Facility.


**Pavilion WH** – The Whitney-Hendrickson Building, part of the Markey Cancer Center

**Kentucky Clinic** – Located directly across Rose Street from Chandler Hospital.

Detailed maps located on pages 26 and 27 of this book. They also include information about parking.

You may also ask for help or directions at any Information Desk.

We believe that our patients have the right to understand the quality of care we provide, what we are doing well and where we need to do better. That’s why we share measures that show how we are performing in key components of quality online. Visit ukhealthcare.uky.edu/quality-safety to learn more.