UK HEALTHCARE ENTERPRISE
University of Kentucky Hospital
Kentucky Children’s Hospital
Dorothy Brockopp Annual Nursing Research Award

Application Instructions

I. Title Page
1. Title of Project (QI, Evidence-based practice, or Research study)
2. Principal Investigator and/or co-investigators (Name, position, title, email, telephone)
3. Date of Project: Actual dates when the proposal will be conducted (or was conducted).
   - The project budget should be confined to one year.
   - Money will be available from July 1 - June 15. (Money may be available from the previous year’s budget if needed).

II. Abstract
The abstract should be a succinct description of the proposal and should not exceed 300 words. The abstract must address the following:
- purpose of the project
- background and significance
- procedures
- results or potential results
- implications for nursing practice.

III. Project Narrative (proposal)
The project narrative is an expanded version of the abstract.
- If you have a research study proposal, please submit the IRB application.
- If you are applying for the award for a QI project, evidence-based project, or other data-based proposal, please submit a one page narrative describing your project.
  - State the problem(s) you are addressing
  - Summarize what is known and not known about the problem
  - Describe your data collection strategies.
    - Describe the number of subjects and inclusion and exclusion criteria
    - Procedure for collecting data from them, type of data to be collected, and method(s) of analyzing the data
  - List findings or results (if data collection and analysis are completed)
  - Discuss the meaning of the results or (if the study has not yet been conducted) what the results could do for nursing practice.
THE IRB APPLICATION IS AVAILABLE ON LINE AT HTTP://WWW.RESEARCH.UKY.EDU/ORI/HUMAN/HUMANRESEARCHFORMS.HTM#MED_IRB

IV. Literature Cited: Use APA 5th Edition style to cite references.

V. Budget: Describe each budget item and the cost calculation
Describe how you will use the award money. *Please get cost estimates for budget items.* The award is for up to $1000.
*If two projects meet the criteria equally, the money may be divided between the two.*

V. Timetable for completion
List the steps you will take to complete your project and approximate time for completion (one year total)

VI. Biographical sketch/CV
For each person involved in the project include current nursing position, previous employment and education, and any honors received.
- List any publications and/or presentations, council involvement, etc.
- May use professional advancement portfolio

VII. Appendices
Attach any survey instruments or questionnaires you will be using as well as any additional information that will support your project.
- Letters of support from other nurses and supervisors are very helpful.
- Any descriptions of specific procedures you will be using are helpful.

The complete proposal for the award should not be longer than 3-5 pages, excluding the biographical sketch.

*If you are submitting a research proposal and are unsure of any step, consult with the UK Hospital Nurse Researcher, the KCH Nurse Researcher or the Director of Nursing Research, Debra Hall.*