Leader & Peer Comments Demo
It's almost time to celebrate Lara

Lara DeSouza will be celebrating a 5 year career anniversary with O.C. Tanner Demo on April 1, 2015.

As a leader, you play a unique role in delivering a memorable experience. We are preparing a personalized Yearbook™ for Lara and we need your help in two very important ways:

1. Start by inviting teammates, family, friends - anyone you think that Lara would like to hear from - to add their comments and congratulations. It only takes a moment to enter their email addresses, and our system will handle all the details. Do it promptly so that participants will have plenty of time to respond!

2. Add your own personal note by May 27, 2015. Click below to get started and we’ll step you through the process in minutes.

*Due to brochure production timing, all comments must be entered by May 27, 2015. Any comments entered after this date will only appear online.

To begin, they click here
They’ll be brought to a website for next steps

Ensure a personal, powerful and memorable 5 year anniversary for Lara DeSouza.

Enter the email addresses of teammates, family and friends and they’ll be invited to add their own unique comments, congratulations and tributes to the Yearbook we are preparing for Lara.

Who should I invite?

Add email addresses

Use commas to separate multiples, or paste entire email address

Send Invite

Add your comments as a leader

Please help create a personalized experience; this is your chance to honor Lara personally. Let him or her know what you value about their great work, how they contribute to the team, or ways you see them making an impact.

Write comment

Email addresses for Peer comments are Entered here

Once all emails have Been added, this Button completes The submission And the peers will Receive the email To enter their comments
Once they hit send Invite they will see a pop-up message Confirming it was Sent and they will be Able to see the emails Where the invites Were sent
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Who should I invite?

Sent Invites
lara.desouza@

Add email addresses

Use commas to separate multiples, or paste entire email address

Send Invite

Add your comments as a leader

Please help create a personalized experience; this is your chance to honor Lara personally. Let him or her know what you value about their great work, how they contribute to the team, or ways you see them making an impact.

Write comment

To enter their comment, Managers proceed to The next step
Comments are entered, there is a 700 character limit that counts down as the message is entered.
If managers need help on what to say on their Comments, they can click This link.
Lara is celebrating a 5 year anniversary. Let's celebrate!

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Here are some tips!

1. Think about what makes this person stand out. “I am really impressed by your ______, ______ and ______.”

2. How have they impacted their team, customers or the organization’s success? “Your contributions have been invaluable in helping us ______.”

3. You might reflect on a special project or a memorable accomplishment that employee has achieved in the past year. Thank them for it!

Keep your comments brief, genuine and warm.

A pop-up appears with tips
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Write a note of congrats to Lara

Name

What should I write?

Please enter your full name

**Personal comment

Please personalize your comment by adding up to three photos

** The maximum file size for pictures is 15 MB. Accepted file types include .jpg and .png.

** No photos? No worries. If you don’t have any photos we will simply add some teamwork related photos to go with your message.

Preview Comment

Comments can be previewed here

Up to three pictures can be uploaded and edited within the site.
If comments need to be Edited, they can click this Link to take them back To the previous screen

PLEASE SUBMIT YOUR COMMENT BY MAY 27.
« Go back to edit comment.

Lara, congratulations on 5 years with OC Tanner. You are an asset to our team.

Lara DeSouza

Please note: Take a moment to look everything over one last time; once you hit "submit" your entry cannot be edited.

Submit Comment

If the comments look Good, they can submit. Once submitted, comments cannot be edited
Thank you! You're all set.
O.C. Tanner appreciate®