To schedule an appointment for the UK Health Plans Urgent Care Clinic online please follow these steps:
(Please note: Online scheduling is for employees only. Please contact the Patient Access Center at 859-323-7425 M-F, between 8am – 4:30pm for Appointments regarding Dependents over age 18.)

1. Access myUK by going to [https://myuk.uky.edu](https://myuk.uky.edu) and logging in using your LinkBlue ID

2. Click on the Employee Self-Service Tab and then the UK Accounts and Services link at the bottom

3. Click on the myUK Health Service link at the bottom of the menu
4. Select “Appt or Appointment” on the tab bar at the top of the screen:

![Image of a website interface with a highlighted 'Appointment' tab]

5. Scroll to the bottom of the screen and pick the “UK Health Plan Urgent Care Clinic” and then hit submit: (You must pick this)

![Image of a form with a list of options]

6. Search for an appointment by Selecting the reason code “sick visit” and Provider code “all” using the down arrow to the far right, then hit submit:
7. Appointment for this clinic can only be scheduled 24 hours in advance. If you don’t see any appointments listed for the current date, try clicking the following day. If there still aren’t any appointments listed, Call 323-SICK to see if any available which aren’t showing online.

8. Once you select a date/time you should receive an email confirming the appointment. Please plan on arriving 15 minutes early and bring your photo ID, insurance card, copayment as well as updated medication list.

9. You may now sign off of the portal by clicking Your Name on the top right corner and then clicking Log Out: