

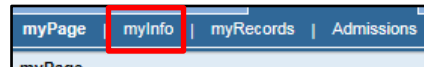
Student Health Allergy, Vaccination, Compliance Online Access Instructions (PP)

Students, you may schedule your own allergy, vaccination and/or compliance appointments online by following the directions below.

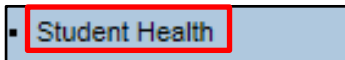
1. Access myUK by going to <https://myuk.uky.edu> and logging in using your LinkBlue ID.



2. Click on the **Student Services** Tab and then the **myInfo** link at the top.



3. Click on the **Student Health** link at the bottom of the menu on the left hand side of the screen.



4. Schedule a follow up appointment by clicking on the **Appointment (appt)** link on the tab bar at the top of the screen.



5. Select a clinic/reason code that matches your reason for your appointment. You can only pick ONE. NOTE: One of the following selections will apply, Student Clinic – Allergy shot (established patients only), Student Clinic – TB Skin Test or Immunization, or Student Clinic – TB Skin Test Reading. Hit submit.

Student Clinic- Allergy shot (Established patients only- with an order from an allergy doctor)

Student Clinic- TB Skin test placement or immunization (if immunizations are for travel-- please use the Travel appt)

Student Clinic- TB skin test reading (must schedule this 48-72 hours AFTER your TB placement appointment)

6. In the reason drop down box, use the arrow to select the reason again.

Search for next available appointments

Clinic:
Student Health Clinic (STUDENTS ONLY - NO EMPLOYEES)

Reason:

Provider:

Submit

7. In the Provider drop down box, use the arrow to select the provider you want to see (or you can view all), then hit submit. (see #6 screenshot)

8. View the special instructions related to your appointment you have selected then hit OK.

Special Instructions

Respiratory or diarrhea. This appt is for the evaluation of rashes, sores, and/or diarrhea. Females- if you are worried about UTI/bacterial infection or pregnancy, please select OTH problem appt reason code. You can cancel this appointment by going back to the home screen of the health service portal. If you are a full time job student, your health fee covers the cost of this office visit. If you are a part-time student, BCTC student who hasn't paid the health fee or coming to our clinic in the summer time, then this visit may not be covered by your health insurance. Lab-work-ups are not covered by the health fee but may be covered by your insurance. For more information about coverage, please contact our billing office at 859-219-3264. If you have traveled outside the United States in the past 30 days, you must call 859-323-2779 for screening PPHQ4 to coming to the clinic.

OK

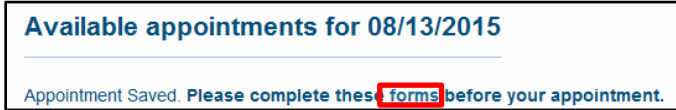
9. The available appointments will show at the bottom of the screen. Hit select when you find one that works for you. You can click on the calendar dates to look at different date options. If nothing meets your needs, call 859 323-2778 to speak with a personal scheduler.

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10. Once you have selected an appointment, return to the home screen and export the appointment to your calendar by clicking on the export button at the bottom of the screen.



11. You may also complete any forms associated with appointment by clicking on the small button at the end of the appointment description which indicates whether or not you have any forms to complete.



12. You will receive an email confirmation for your appointment after you have selected the appointment.

To CANCEL An Appointment:

1. Click "Home" link on the left hand side of the screen
2. Scroll to bottom of screen and find the appointment you wish to cancel
3. Hit the CANCEL button



You will receive an email appointment cancellation confirmation.