

Animal Handler Medical Surveillance Program Online Access instructions (PP)
University Health Service

You are required to complete the UK Animal Handler Medical Surveillance form at least yearly (generally due prior to your protocol review). You should update the form more frequently if your medical history changes, you have changes in animal species on any protocols, or you are added to additional protocols.

Employees and students will access the form via Link Blue. If you have a valid UK email address, you will be required to complete this online. **Paper forms will no longer be accepted for UK employees or UK students.** If you have technical difficulties, please email Greg Redmon (greg.redmon@uky.edu). If you have medical questions, please contact the Animal Handler Medical Surveillance Registered Nurse Cathy Dudderar cldudd2@email.uky.edu.

Please follow these instructions to access the form:



****Please disable all pop-up blockers before attempting to complete the online form.****


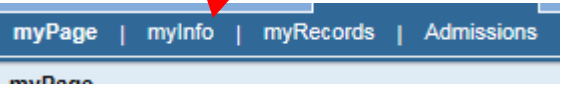
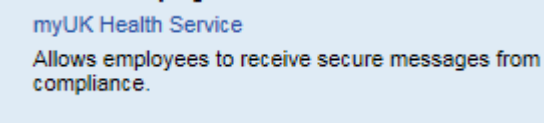
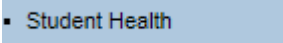
1. Sign in via Link Blue:

<https://myuk.uky.edu/irj/portal>



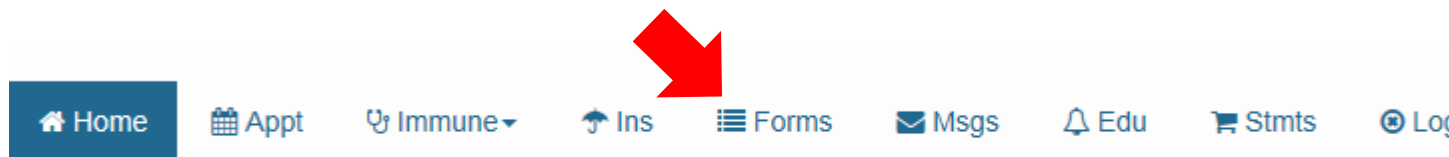
2. Employees will click the Employee Self-Service tab; students will access via the Student Services tab. **If you are both an employee and a student, you may use either tab as both lead to the same online form.**

<u>EMPLOYEES</u>	<u>STUDENTS</u>
<p>Employees—click Employee Self-Service</p> 	<p>Students—click Student Services</p> 

<p>Employees: Click on Accounts and Services:</p>  <p>UK Accounts and Services Access to accounts and services off</p>	<p>Students: Click on myInfo:</p> 
<p>Employees: Click on myUK Health Service:</p> 	<p>Students: Click on Student Health:</p> 

3. You have now reached online University Health Service portal:

Click on Forms:



4. Click on Animal Handler: Medical Surveillance Intake Form:

Animal Handler: Medical Surveillance Intake Form

Animal Handler/Researchers: Medical Surveillance Form- Complete this form if you are Primary Investigator if you need to complete this form. This form only has to be complete

5. Complete the form entirely and hit Submit:

Thank you for completing the Animal Handl and effort. This information will be reviewed specific details about each item of compliar this portal. Please log in at that time to retri information will result in a delay in processi

Submit

The Animal Handler Registered Nurse will review this form in the next 2 weeks and submit your medical clearance to the Office of Research Integrity as well as send you a copy via this portal.