Are You Ready for Your Big Interview?

Prepared by:
Sue H. Strup, MSEd., MSN, RN
Nurse Career Consultant
UK Nursing Career Resource Center
UK Chandler Hospital Room #H - 172

Bring these with you:

☐ Several copies of resume
☐ Separate list of professional references
☐ 2 – 3 questions for you to ask the interviewer
☐ Portfolio or Nice Folder (to hold resumes, transcripts and important papers)

Have a professional appearance:

☐ Business Suit (dry cleaned and/or pressed that fits! Try it on.)
☐ Laundered Shirt or blouse
☐ Tie (men)
☐ Dark socks (men) and Panty hose (women – no runs!!)
☐ TURN OFF the cell phone, pager, iPad, or any electronic device. If you forget and it goes off, apologize and turn it off. DO NOT EVER take a call or page during an interview.
☐ Sensible Dress Shoes but not spiked heels (polished for men). Remember you will be doing a LOT of walking from nurse recruitment to various departments.
☐ Firm handshake and smile!!
☐ Conservative jewelry (i.e., necklace, simple earrings, 1 or 2 rings, etc.)
☐ Fresh breath
☐ Minimum cologne or perfume
☐ Clean nails and/or conservative nails (no nail polish)
☐ Conservative hair style or hair cut
☐ Conservative makeup (for women)

Good luck with your interview! To help you prepare further for your interviews, set up a “Practice Interview,” or attend an Interview Workshop. Make an appointment with the Nurse Career Consultant at the UK Nursing Career Resource Center. Call or email today!! Sue.strup@uky.edu