**Course Descriptions and Manuals**

**SCM (Sunrise Clinical Manager)**

**SCM View Only**

*Class Pre-requisites:* No prerequisites. Participants should know how to use a mouse.

*Class Content:*  
This class is designed for staff who need to look up patient clinical information. The topics covered will include logging on to SCM system, viewing patient test results and clinical documents as well as viewing other items depending on their job function.

*Access:*  
System access is given by IT Security depending on job function. The department must complete IT Security Access Form and Confidentiality Statement prior to class.

*Staff who should take the class:*  
This class is for all staff who need to view clinical patient information.

**SCM Ambulatory View Only**

*Class Pre-requisites:* No prerequisites. Participants should know how to use a mouse.

*Class Content:*  
This class is designed for staff in Ambulatory areas who need to look up patient clinical information. The topics covered will include logging on to SCM system, viewing and understanding status boards, viewing patient test results and clinical documents as well as viewing other items depending on their job function.

*Access:*  
System access is given by IT Security depending on job function. The department must complete IT Security Access Form and Confidentiality Statement prior to class.

*Staff who should take the class:*  
This class is for all staff who need to view clinical patient information.
SCM Ambulatory Training

Class Pre-requisites: No prerequisites. Participants should know how to use a mouse.

Class Content:
This class is for staff in the Ambulatory clinical settings and is customized for each clinic area. The topics covered range from Status board, Secured Health Messaging, Rx Writer, Order Entry to clinical documentation.

Access:
System access is given by IT Security depending on job function. The department must complete IT Security Access Form and Confidentiality Statement prior to class.

Staff who should take the class:
This class is for all staff who need to enter clinical patient information.

SCM Training for Special Groups

Class Pre-requisites: No prerequisites. Participants should know how to use a mouse.

Class Content:
Enterprise Learning offers special classes for nurses, physicians, social workers, dietiticians and medical students covering both clinical documentation and order entry in SCM.

Access:
System access is given by IT Security depending on job function. The department must complete IT Security Access Form and Confidentiality Statement prior to class.

Staff who should take the class:
This class is for all staff who need to enter clinical patient information. Please contact Gulden Smith at 323-4676 or email at g.smith@uky.edu in Enterprise Learning if you need SCM order entry or SCM clinical documentation classes for additional information or to arrange for classes.