**Course Descriptions**

**Additional Classes Offered by Enterprise Learning**

**ABN (Advanced Beneficiary Notice of Non-Coverage)**

**Class Pre-requisites:** No prerequisites. Participants should know how to use a mouse.

**Class Content:**
This class is designed for staff who need to inform Medicare beneficiaries that the test/procedure they are scheduled to receive may not be covered by Medicare. The students are instructed to use Pathways Compliance Advisor (PCA) software to check for medical necessity of test/procedure, generate and complete the required fields in preparation for patient’s signature.

**Access:**
System access is given by IT Security depending on job function. The department must complete IT Security Access Form and Confidentiality Statement prior to class.

**Staff who should take the class:**
This class is for all staff who check for medical necessity of Medicare outpatient tests/procedures.

**HIM or Medical Record Staff Training Curriculum**

**Class Pre-requisites:** No prerequisites. Participants should know how to use a mouse.

**Class Content:**
This class is designed for staff in HIM and covers, APM View Only, HQPM Intro and HQPM CPIU and SCNU functions and SCM View only.

**Access:**
System access is given by IT Security depending on job function. The department must complete IT Security Access Form and Confidentiality Statement prior to class.

**Staff who should take the class:**
This class is only for HIM staff.
**ED Manager**

*Class Pre-requisites:* No prerequisites. Participants should know how to use a mouse.

*Class Content:*
This class is for nursing and clerical staff in the Emergency Department and is customized for the area. The topics covered range from Status board, Disposition Note,

*Access:*
System access is given by IT Security depending on job function. The department must complete IT Security Access Form and Confidentiality Statement prior to class.

*Staff who should take the class:*
This class is for all staff who need to enter clinical patient information.

**SCM Training for Special Groups**

*Class Pre-requisites:* No prerequisites. Participants should know how to use a mouse.

*Class Content:*
Enterprise Learning offers special classes for nurses, physicians, social workers, dietiticians and medical students covering both clinical documentation and order entry in SCM.

*Access:*
System access is given by IT Security depending on job function. The department must complete IT Security Access Form and Confidentiality Statement prior to class.

*Staff who should take the class:*
This class is for all staff who need to enter clinical patient information. Please contact Enterprise Learning to set up classes and to receive additional information.