

**UK HEALTHCARE ENTERPRISE**  
**University of Kentucky Hospital**  
**Kentucky Children's Hospital**  
**Dorothy Brockopp Annual Nursing Research Award**

**Application Instructions**

**I. Title Page**

1. **Title of Project** (QI, Evidence-based practice, or Research study)
2. **Principal Investigator and/or co-investigators** (Name, position, title, email, telephone)
3. **Date of Project:** Actual dates when the proposal will be conducted (or was conducted).
  - The project budget should be confined to one year.
  - Money will be available from July 1- June 15. (Money may be available from the previous year's budget if needed).

**II. Abstract**

The abstract should be a succinct description of the proposal and should not exceed 300 words. The abstract must address the following:

- **purpose of the project**
- **background and significance**
- **procedures**
- **results or potential results**
- **implications for nursing practice.**

**III. Project Narrative (proposal)**

The project narrative is an expanded version of the abstract.

- *If you have a research study proposal, please submit the IRB application.*
- If you are applying for the award for a QI project, evidence-based project, or other data-based proposal, please submit a one page narrative describing your project.
  - State the problem(s) you are addressing
  - Summarize what is known and not known about the problem
  - Describe your data collection strategies.
    - Describe the number of subjects and inclusion and exclusion criteria
    - Procedure for collecting data from them, type of data to be collected, and method(s) of analyzing the data
  - List findings or results (if data collection and analysis are completed)
  - Discuss the meaning of the results or (if the study has not yet been conducted) what the results could do for nursing practice.

**THE IRB APPLICATION IS AVAILABLE ON LINE AT**  
[HTTP://WWW.RESEARCH.UKY.EDU/ORI/HUMAN/HUMANRESEARCHFORMS.HTM#MED\\_IRB](http://www.research.uky.edu/ori/human/humanresearchforms.htm#med_irb)

- IV. Literature Cited:** Use APA 5<sup>th</sup> Edition style to cite references.
- V. Budget: Describe each budget item and the cost calculation**  
Describe how you will use the award money. *Please get cost estimates for budget items.* The award is for up to \$1000.  
*If two projects meet the criteria equally, the money may be divided between the two.*
- V. Timetable for completion**  
List the steps you will take to complete your project and approximate time for completion (one year total)
- VI. Biographical sketch/CV**  
For each person involved in the project include current nursing position, previous employment and education, and any honors received.
- List any publications and/or presentations, council involvement, etc.
  - May use professional advancement portfolio
- VII. Appendices**  
Attach any survey instruments or questionnaires you will be using as well as any additional information that will support your project.
- Letters of support from other nurses and supervisors are very helpful.
  - Any descriptions of specific procedures you will be using are helpful.

**The complete proposal for the award should not be longer than 3-5 pages, excluding the biographical sketch.**

*If you are submitting a research proposal and are unsure of any step, consult with the UK Hospital Nurse Researcher, the KCH Nurse Researcher or the Director of Nursing Research, Debra Hall.*